



Swansea Public Services Board Joint Committee – 27 April 2023

Swansea Public Service Board (PSB) Well-being Plan 2023-24 Action Plan

Purpose:	To update the PSB on the development of the 2023-24 action plan and proposed next steps
Policy Framework:	Swansea Public Services Board Well-being Plan 2023-28
Recommendation(s):	It is recommended that Swansea Public Services Board: 1) Comments on the draft 2023-24 action plan at Appendix A; 2) Agrees Strategic Leads should engage all invited PSB participants and Partnership Forum members to work with them to finalise the plan by the end of May 2023; and 3) Agrees to receive an update report on the action plan as a standing item at future PSB meetings.
Report Author:	Ness Young, Interim Director of Corporate Services, Swansea Council

1. Introduction

- 1.1 The PSB agreed the 2023-28 Well-being Plan for organisational sign off on 15th February 2023. It has since been approved by the four statutory partners and is presented to the PSB for final approval on 27th April, under a separate report.
- 1.2 Since the PSB meetings in February, Strategic Leads have been identified for the eight steps contained in the plan and work has been underway to develop specific 2023-24 actions for each of the steps.

2. Background

- 2.1 In 2023 in addition to the formal PSB meetings in February, there have been two informal face to face meetings. At the first held on 16 January attendees:

- Recognised the need improve PSB performance management framework (including links to member organisations and other partnership bodies accountability and performance frameworks), taking account of the feedback from Swansea Council scrutiny
- Recognised the resource challenges facing all member organisations and the absence of pump priming funds for the PSB, and therefore the need to focus on what we can achieve together within existing budgets that will add greatest value
- Agreed the PSB should optimise its leadership role, building relationships and breaking down barriers, and facilitating partnership working on actions which may or may not specifically be part of the plan, but which would contribute to the PSBs objectives
- Agreed the PSB should focus its efforts on fewer big-ticket actions, do them well and set clear performance indicators so that progress can be measured, managed, and reported
- Agreed that for each step the PSB should develop a) an action(s) that would help to address a specific issue identified in the wellbeing assessment and b) a preventative action(s) that would help to stop that issue or another occurring in the future.

2.2 The table below shows steps and individuals who have volunteered to act as Strategic Leads for each of them.

Step	Step Title	Strategic Lead
1	Transforming early years' services across Swansea	Karen Stapleton, SBUHB
2	Building on Swansea as a Human Rights City	Ness Young, Swansea Council
3	Working towards Swansea's net zero target and nature recovery	Martyn Evans*, NRW
4	Making Swansea safer, more cohesive, and prosperous	Roger Thomas, MWWFRS
5	Developing Swansea's integrated cultural offer	Mark Wade, Swansea Council
6	Influencing and connecting with other governance arrangements across the Swansea Bay region	Ness Young, Swansea Council
7	Improving data quality and accessibility across the Swansea Bay region	Ness Young, Swansea Council
8	Developing Swansea PSB performance management arrangements	Ness Young, Swansea Council

*Martyn Evans is acting as interim Strategic Lead until his retirement on 31 May / a permanent Lead is identified

2.3 The second informal meeting was held on 5 April and provided an opportunity to discuss emerging actions and identify connections between each of the eight steps.

3. 2023-24 Action Plan and Next Steps

- 3.1 Appendix A set out actions which have been developed as initial drafts by the Strategic Leads in consultation with statutory PSB partners. The actions seek to reflect the content of the Well-being Plan and the assessment which underpins it.
- 3.2 In line with the Sustainable Development Principle, Appendix A has been coproduced by statutory members and, subject to comments from the PSB partners at the meeting on 27 April, it is proposed that Strategic Leads should now engage the wider PSB membership (i.e., all invited participants and Partnership Forum members) to continue to work on the actions.
- 3.3 It is also proposed that a Strategic Lead Officers meet to ensure the actions are aligned and connections between them are maximised. Subject to the PSB's agreement the Strategic Leads Officers will aim to finalise the Action Plan by the end of May to ensure implementation can commence within the first quarter of 2023-24.
- 3.4 Once the Action Plan is finalised, it is proposed that Strategic Leads report progress on their steps (and any contributions to other steps) to each formal PSB meeting (i.e., once a quarter). Further detailed performance management arrangements will be developed under Step 8 and will be presented to the PSB later in the year.
- 3.5 A proposed timetable and process for developing actions for 2024-25 and beyond will be presented to the PSB at the third quarter meeting in 2023-24.

Background Papers: None

Appendices:

Appendix A – Action Plan Templates (Steps 1-8)